

# Keyholder & Monitoring Details Form

The following information is required to enable us to process your order. If your system is not to be monitored, (i.e. is audible only) the information on Signalling overleaf will not be required. Alarm receiving centre monitoring of your alarm system cannot commence until this information has been received.

### **Customer Details**

Customer Name:	Contact Name:	
Address (See NOTE I):		
Post Code:	Telephone No.:	

### Type of Signalling (Tick box)

RedCARE	Digital Communicator	Audible Only	
Other:			

## **Keyholder Details**

At least two keyholders are required. Note that keyholders' telephone numbers should be where they can normally be contacted. A work number or business number should not be used (See NOTE 2). Please include the National Dialling Code. **The Keyholders should**:

- a) Be conversant with the premises and the alarm system and be able to set and unset it.
- b) Be prepared to attend the premises in the event of an activation at any time.
- c) Be able to attend the premises within 20 minutes of being called.

Keyholder I Name:	Telephone No.	
Address:		
	Post Code:	

Keyholder 2 Name:	Telephone No.	
Address:		
	Post Code:	

Keyholder 3 Name:	Telephone No.	
Address:		
	Post Code:	

Keyholder 4 Name:	Telephone No.	
Address:		
	Post Code:	



## Password

A password is required for any voice communication with the alarm receiving centre. Your password should be easily remembered (by both yourself and any keyholders who may need to speak to the alarm receiving centre) but it should not be recorded or displayed in any public place, e.g. next to the alarm keypad. The password can be numbers or letters and can be changed later by advising the alarm receiving centre in writing, so that the alarm receiving centre computer can be updated.

	Password:				
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### Signalling - RedCARE

For connection to the RedCARE network, a separate line will not normally be required as the alarm system can use your existing telephone line provided that there are no fax machines, modems or EPOS terminals connected to the line. Some PABX equipment may also interfere with the RedCARE network.

#### To order the RedCARE facility, we need the following information:

Line number for connection to RedCARE (including National Code):	
If a multiple line, which line to be used (See NOTE 3) - Line Number:	

### **Signalling - Digital Communicator**

For digital communicator signalling, an ex-directory, out-going calls only line is recommended. Please advise us if you would like us to order a new line from BT on your behalf. An existing telephone line may be used but you should be aware that a busy line may prevent transmission of alarm signals to the alarm receiving centre.

A BT line, ex-directory, out-going calls only will		will not		be required. See NOTE 4 and NOTE 5
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### NOTES

#### NOTE I

Please indicate the account name and address recognised by BT for the telephone number given, if different from that given.

#### NOTE 2

O'Brien Security Systems Ltd must be advised immediately of any subsequent changes to keyholders' details.

#### NOTE 3

If a multiple line, please indicate which line RedCARE is to be connected to. If not specified, it will be allocated by BT to the last line.

#### NOTE 4

BT may need to install a new block terminal adjacent to the alarm equipment for connection to the alarm signalling equipment.

#### NOTE 5

All installation and rental charges from BT are the responsibility of the customer.

Customer Signature:	Date	
Print Name	Position	